

FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting, conducted on Tuesday, March 8, 2016. The meeting was held in the Community Room at the Philip Sheridan Building, 3200 Elmwood Ave., Buffalo, NY.

PUBLIC SESSION

1. Opening Ceremony

President O'Malley called the meeting to order at 5:37 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Vice President
Jill O'Malley	President
Christopher Pashler	Trustee
Todd Potter	Trustee (arrived at 5:41 pm)

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Gina Santa Maria	District Clerk

ABSENT: None

2. Proposed Executive Session – 5:30 – 6:30 pm

At the request of President O'Malley, a motion was made by Trustee Dana, seconded by Vice President Gianni, to enter into Executive Session at 5:38 pm, inviting Assistant Superintendent Bovino, for the purpose of discussing KAA contract negotiations.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Absent

MOTION CARRIED 4-0

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Potter, to end Executive Session at 6:23 pm and return to public session.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

3. Return to Public Session – 6:30 pm

President O'Malley called the meeting to order at 6:30 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Vice President
Jill O’Malley	President
Christopher Pashler	Trustee
Todd Potter	Trustee

Others:	Dawn Mirand	Superintendent
	Stephen Bovino	Assistant Superintendent – Human Resources
	Robin Zymroz	Assistant Superintendent – Instruction & Student Services
	John Brucato	Assistant Superintendent – Finance
	Gina Santa Maria	District Clerk

ABSENT: None

b. Pledge of Allegiance

c. Star Spangled Banner Performed by Hoover Middle School 6th Grade Students

4. Approval of Agenda

At the request of President O’Malley, a motion was made by Trustee Potter, seconded by Trustee Dana, to approve the agenda.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

5. Approval of Minutes

At the request of President O’Malley, a motion was made by Trustee Pashler, seconded by Trustee Potter, to approve the minutes of the February 9, 2016 Regular Meeting, and the March 1, 2016 Budget Work Session.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

6. Recognition

a. J. Gazdovich – Awarded Three Week Scholarship to attend CERN (European Organization for Nuclear Research)

Superintendent Mirand and President O’Malley presented a certificate to Jennifer Gazdovich, Teacher at Kenmore West High School, in recognition of the three week scholarship she received to attend CERN (European Organization for Nuclear Research) near Geneva Switzerland, to study physics with others from around the world.

7. Presentations**a. Preparing Ken-Ton Students: College & Career Readiness – The Benefits of Internships – Kenmore East High School – P. Heyden, W. Cox**

Principal Patrick Heyden and Business Teacher Wendy Cox, gave a brief overview of the internship program at Kenmore East High School. Students complete a total of 54 hours outside of the classroom in their internship. Students Matthew and Taylor then told the Board about their specific internships and the advantages of participating in this program. They also discussed the connection to the classroom, and the classes they are taking in school, that directly relate to the field in which they are completing their internship. The students maintained that the intern opportunities assist when making choices regarding colleges and careers.

b. What We Think About When We Think About Assessment: Formative Assessment – C. Huber, H. Lyon

Directors, Dr. Huber and Dr. Lyon, gave the second presentation in their series on assessments to the Board. The focus this month was on formative assessment or checking for understanding. The Directors explained how formative assessment can shift the learning to the learners, and how formative assessment in the classroom is part of the teaching and learning cycle. They also discussed types of informal and formal formative assessments, and the importance of learning targets and student self-assessment.

8. Public Comments

Stephen Ash, 744 Park Avenue, N. Tonawanda, spoke about the annual Jerry Starr sleep out and its history. February of 2017 will be the 30th year of the sleep out.

Kate Coffman, 122 Wardman Rd., read statements from district parents who are members of the Ken-Ton Advocates for Student-Centered Education.

Jennifer Morrow, 147 Irving Terrace, spoke about District curriculum, transportation, the 16-17 school day and bell times.

Ellie Malkiewicz, 187 Liston St., read comments posted on the Ken-Ton Advocates for Student-Centered Education website.

Lisa Mihelbergel, 171 Dekalb St., Tonawanda, continued reading comments posted on the Ken-Ton Advocates website.

Tara Sciortino, 18 Old Colony Ave., publicly thanked a Hoover Middle School administrator for quickly addressing concerns regarding her child. She also thanked the Board for supporting and caring about students.

Teresa Cianchetti, 1719 Parker Blvd., commented on the 16-17 school day and the District's homework policy.

J. Kirby Harris, 69 Irene St., asked for assistance in accessing information on consolidation, school start and end times and transportation, and spoke positively about the work the District is doing to support students.

Colleen Freeman, 318 Argonne Dr., addressed the 16-17 end times for elementary schools.

Kastle Freeman, 318 Argonne Dr., requested additional communication from the District to parents regarding 16-17 bell times and schedules for next year.

9. Board of Education

a. Resolution to Approve Ex Officio Student Board of Education Member Proposition [Action Item]

At the request of President O’Malley, a motion was made by Trustee Potter, seconded by Trustee Dana, to approve the following resolution:

Section 1. At the annual meeting of the qualified voters of the Kenmore-Town of Tonawanda Union Free School District (the “District”) to be held on May 17, 2016, the following proposition shall be submitted to be voted upon:

PROPOSITION

RESOLVED, that the Board of Education of the Kenmore-Town of Tonawanda Union Free School District is hereby authorized to have a student attending high school within the District serve as an ex officio student member of the Board of Education; such ex officio student member being entitled to sit with Board of Education members at all public meetings of the Board of Education and participate in all Board of Education hearings and meetings, but not vote, attend executive session, and/or be entitled to receive compensation of any form for participating at Board of Education meetings; and

BE IT FURTHER RESOLVED, that the Board of Education of the Kenmore-Town of Tonawanda Union Free School District is authorized to establish a process for selection of such ex officio student member of the Board of Education pursuant to Education Law §1702.

Section 2. The District Clerk is hereby authorized and directed to include within the notice of said annual meeting required to be published and posted by the District, a statement to the affect that the proposition set forth in Section 1 of this resolution will be voted upon at such annual meeting, which notice shall contain the full text of such proposition.

Trustee Potter requested that wording in the proposition be changed from “...is hereby authorized to have a student attending high school **within the** District serve as an ex officio student member of the Board of Education;” to “...is hereby authorized to have a student attending a high school **of the** District serve as an ex officio student member of the Board of Education;”.

A motion was made by Trustee Dana, seconded by Trustee Potter to approve the Ex Officio Student Board of Education Member Proposition as amended.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

b. Committee Reports

Trustee Dana attended the OACM meeting and commented that work is moving forward on the capital project. There will be a report given to the Board at the April meeting.

c. Comments

President O’Malley and Trustee Dana commented on school schedules and the angst that consolidation brings. The Board welcomes feedback from the community and reiterated that all comments and suggestions are heard, and taken into consideration when decisions are being made.

Vice President Gianni commented on the Commissioner’s Roundtable he attended in Albany with Commissioner Elia. He also spoke about the American Reading Open House he attended at Hoover Elementary School.

Trustee Pashler also commented on the American Reading Open House.

10. Resolution to Nominate Erie 1 BOCES Board Candidates [Action Item]

At the request of President O’Malley, a motion was made by Trustee Potter, seconded by Vice President Gianni, to approve the following resolution:

BE IT RESOLVED that upon motion made by Trustee Potter and seconded by Vice President Gianni, to nominate:

Mrs. Mary J. Busse, 5 Partridge Lane, West Seneca, NY, which is located in the West Seneca Central School District; and,

Mr. Raymond L. Carr, 112 Nantucket Drive, Cheektowaga, NY, which is located in the Cheektowaga Central School District; and,

Mr. Andrew S. Loeb, 4079 Knoll Drive, Hamburg, NY, which is located in the Hamburg Central School District,

as candidates for election to be held on April 19, 2016, to serve as trustees for the Board of Cooperative Education Services, First Supervisory District of Erie County, in a term beginning July 1, 2016, through June 30, 2019.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

11. Superintendent’s Report – D. Mirand

a. Consolidation Update

Superintendent Mirand stated that the State Education Department has released the District from its Focus District designation after four years, and thanked all faculty and staff, and in particular Principals Johnson and Heyden, and Assistant Superintendent Zymroz for their hard work in this effort.

Superintendent Mirand also gave the Board an update on the consolidation process. The rationale for, and variables impacting the 16-17 start and end times, was detailed and posted on the District website. The transportation schedule, number of buses needed to accommodate Consolidation Scenario I, as well as the new walking limits are constraints. There are many events and activities planned for parents and students to commemorate the closing buildings and facilitate a smooth transition process. The stakeholder committee will be meeting to offer advisement on repurposing vacant buildings in mid-March. The transfer process for instructional and non-instructional staff should be completed in early April and the moving process will be put in place. All paperwork required to close buildings and reconfigure grade levels has been submitted to the State. The team is working tirelessly to finalize information.

b. MOA Between Ken-Ton & Charter School for Applied Technologies (CSAT) Regarding Ken East Football – B. Banker [Action Item]

Athletic Director, Brett Banker presented a proposal to the Board for the sharing of opportunities and resources between the Kenmore East football program and the Charter School for Applied Technologies (CSAT). Director Banker explained the proposal, why the agreement is being sought, and how it would benefit the Kenmore East program. Board members asked many questions. Head Coach Veltri and CSAT Athletic Director Reed were also in attendance to answer questions.

A motion was made by Vice President Gianni, seconded by Trustee Potter to approve the Memorandum of Agreement between the District and the Charter School for Applied Technologies to share opportunities and resources for interscholastic football.

Discussion ensued with each Board member commenting. Several suggestions were made and discussed, including revisions to the agreement. The Board agreed that they would like to hear more options at the March 29th Budget Work Session before moving forward.

Vice President Gianni made a motion, seconded by Trustee Potter to withdraw his previous motion to approve the Memorandum of Agreement between the District and the Charter School for Applied Technologies to share opportunities and resources for interscholastic football, and table the discussion until the 3/29/16 meeting.

MOTION WITHDRAWN

c. Approval of 2016-2017 School Calendar [Action Item]

At the recommendation of Superintendent Mirand, a motion was made by Trustee Potter, seconded by Trustee Pashler to approve the 2016-2017 School Calendar.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

d. Instruction & Student Services – R. Zymroz

Assistant Superintendent Zymroz requested the Board’s approval of a contract, with Great Minds for professional development, in the Consensus Agenda.

e. Financial Report – J. Brucato

- **Resolution to Approve Bus Purchase Proposition [Action Item]**

Assistant Superintendent Brucato briefly reviewed the resolution for the purchase of 13 buses.

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Potter, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Kenmore-Town of Tonawanda Union Free School District, in the County of Erie, New York (the “District”), is hereby authorized to purchase the following vehicles (and related equipment) for use in the transportation program of the District: eight (8) 65-passenger school buses at an estimated maximum cost of \$114,621 each, two (2) 65-passenger school

buses at an estimated maximum cost of \$116,356 each, three (3) 65-passenger school buses at an estimated maximum cost of \$114,019 each, for an aggregate maximum cost of \$1,491,738, and to expend therefor, including for preliminary and incidental costs relating thereto and to the financing thereof, an amount not to exceed the estimated maximum cost of \$1,491,738 and that the sum of \$1,491,738 (or so much thereof as may be necessary, plus an amount necessary for the payment of interest thereon) shall be raised by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, and, in anticipation of such tax, bonds or other obligations (including, without limitation, obligations arising under leases, lease/purchase contracts or installment purchase contracts having a term of not more than five years) of the District shall be issued or entered into in accordance with applicable provisions of New York State law.

Trustee Potter asked Assistant Superintendent Brucato several questions regarding the bus purchase.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• **Resolution to Approve Capital Reserve Fund Proposition [Action Item]**

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Vice President Gianni, to approve the following resolution:

Motion by Trustee Dana, seconded by Vice President Gianni to adopt the following resolution (i) to authorize the establishment of a Capital Improvements Reserve Fund of the District in the ultimate amount of fifteen million dollars (\$15,000,000) and (ii) to provide for certain additional details with respect thereto:

BE IT RESOLVED, by the Board of Education (the "Board") of the Kenmore-Town of Tonawanda Union Free School District, Erie County, New York ("District"), as follows:

Section 1. The Board has determined that it is appropriate and in the best interests of the District to seek from the voters of the District their approval for the establishment of Capital Improvements Reserve Fund (the "Fund").

Section 2. Such Fund is to be established for the purpose of financing, in whole or in part, the District's activities in acquiring, constructing, reconstructing, adding to, renovating, altering and improving District buildings, facilities, grounds and real property, including the acquisition of original furnishings, equipment, machinery and apparatus required in connection therewith.

Section 3. The Board wishes to set the ultimate amount of such Fund at fifteen million dollars (\$15,000,000), and the probable term of such Fund at ten (10) years.

Section 4. The Board wishes to submit to the voters of the District a proposition with respect to the establishment of such Fund, with such proposition to be voted upon at the annual meeting and vote of the District that is to be conducted on May 17, 2016.

Section 5. Such Fund shall be deemed approved for further action by the Board upon the approval thereof by a majority of the qualified voters of the District voting on a duly presented proposition on such day.

Section 6. The proposition to be so submitted shall be in substantially the following form:

Proposition No. 3 - Establishment of Capital Improvements Reserve Fund

Shall the following resolution be adopted, to wit:

RESOLVED, that the Board of Education (the “Board”) of the Kenmore-Town of Tonawanda Union Free School District (the “District”) is hereby authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law of the State of New York (the “Fund”); that the Fund shall be known as the “Capital Improvements Reserve Fund” of the District; that the Fund shall be established for the purpose of financing, in whole or in part, the District’s activities in acquiring, constructing, reconstructing, adding to, renovating, altering and improving District buildings, facilities, grounds and real property, including the acquisition of original furnishings, equipment, machinery and apparatus required in connection therewith; that the ultimate amount of such Fund shall be not greater than fifteen million dollars (\$15,000,000) plus interest earned thereon; that the probable term of such Fund shall be not longer than ten (10) years but such Fund shall continue in existence for its stated purpose until liquidated in accordance with the Education Law; and that the permissible sources from which the Board is authorized to appropriate monies to such Fund from time to time shall be (a) current and future unappropriated fund balances from the General Fund of the District, (b) State aid received as reimbursement for expenditures by the District in connection with District capital improvements (whether or not financed in whole or in part from such Fund), (c) the proceeds from the sale of unneeded District real or personal property and (d) such other sources as the Board or the voters of the District may direct.

Section 7. This resolution shall take effect immediately.

Trustee Potter asked a clarifying question.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• **Final Approval of SmartSchools Investment Plan Proposal [Action Item]**

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Potter, to approve the SmartSchools Investment Plan Proposal.

Trustee Potter asked several questions regarding the plan. Trustee Dana commented that he was impressed with the plan going forward.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

• **Technology Report**

This report was included in the Board’s packet for their review.

• **Transportation Report**

This report was included in the Board’s packet for their review.

- **Food Service Report**

There was none this month.

- **Buildings & Grounds Report**

This report was included in the Board’s packet for their review.

f. Human Resources – S. Bovino

Assistant Superintendent Bovino gave an update on the transfer process which will be completed in early April, and acknowledged Teacher on Special Assignment Brown for his work on the consolidation process.

Assistant Superintendent Bovino also thanked Payroll Supervisor Ron Moser for his service to the District. Supervisor Moser is retiring after 30 years in the District and is responsible for many of the improvements and cost saving measures in the payroll and benefits department.

12. Consensus

a. Request to withdraw a specific item(s) from consensus

Trustee Potter asked that item 12b., Personnel Actions, be removed from the Consensus Agenda.

At the recommendation of Superintendent Mirand, a motion was made by Vice President Gianni, seconded by Trustee Dana, to approve items 12c – 12k of the consensus agenda.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

At the recommendation of Superintendent Mirand, a motion was made by Trustee Potter, seconded by Trustee Dana, to approve item 12b, Personnel Actions, of the consensus agenda.

Trustee Potter recognized Assistant Superintendent Zymroz, whose tenure was being voted on in the Personnel Actions. He thanked her for her tireless work in supporting teaching and learning and improving student achievement, and was pleased to grant her tenure.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

- b. Personnel Actions
- c. Committee on Special Education Minutes
- d. Committee on Pre-School Special Education Minutes
- e. Surplus List – March 2016

- f. Treasurer’s Report – January 2016
- g. ICA Report – January 2016
- h. Resolution(s)
 - To Approve Tenure of Assistant Superintendent for Instruction & Student Services
 - To Approve the Separation Agreement of an Employee
 - To Approve District Notice for the Annual District Meeting & Budget Vote on May 17, 2016
 - To Approve Bus Donation
- i. Amendment to Employees Benefits Consulting Agreement
- j. Policy(s)/Procedure(s)
 - Policy 7000 – Head Lice
- k. Contract(s)
 - Great Minds – Eureka Math Professional Development

13. Other Matters

President O’Malley announced that the District would be hosting a rally, in conjunction with State Senator Marc Panepinto, for equitable funding for public education. The rally will take place on Friday, 3/11/16 at 4:00 pm. in the Kenmore West Auditorium.

14. Proposed Executive Session

There was none.

15. Adjournment

At the request of President O’Malley, a motion was made by Trustee Dana, seconded by Trustee Potter, to adjourn at 8:58 pm prevailing time.

Dana	Aye
Gianni	Aye
O’Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

Respectfully submitted,
Gina Santa Maria
 Gina Santa Maria
 District Clerk